

AESA Executive Council Meeting Sunday, November 6, 2022 Omni William Penn, Pittsburgh, PA 8:00am-12:00pm

Members present:	Staff present:
Luis Urrieta (President),	Pamela Konkol (Executive Director)
Gretchen Givens Generett (Past-President)	Tim Monreal (Communications Director)
Sue Ellen Henry (President-Elect/Program Chair)	Jameson Brewer (Interim Secretary)
Cleveland Hayes (EC Member)	
Sheron Fraser-Burgess (EC Member)	
Kakali Bhattacharya, (EC Member)	
Walter Gershon, (EC Member)	
Johnny Lupinacci, (EC Member)	
Iesha Jackson, (EC Member)	
Madiha Syeda, (EC Member)	
Hollie Kulago (EC Member) (via phone).	
Members not present:	Others Present:
Isabel Nunez (Vice President),	Lalenja Harrington (Accessibility Coordinator)
Kristal Moore Clemons (EC Member)	Ana Carolina Antunes (Graduate Student Mentor)

# **Quick Guide of Motions from the Meeting**

MOTION: approve the minutes of the 2022 Thursday Meeting Minutes (PASSED)

MOTION: New membership and conference rates effective date: January 1, 2023 (PASSED)

MOTION: Maintain same increase structure for late fees (PASSED)

MOTION: 2-year membership is double the annual rate, minus \$10 (PASSED)

MOTION: \$100/per job announcement per year unless they are institutional sponsor (TABLED)

MOTION: Committee established to study/explore cost/price structure of job advertisements (PASSED)

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Call to Order – March 17, 2022, 8:16am (by Luis Urrieta)

Luis: Greetings to new members of EC. Thanks to reviewers and all who helped put together the conference.

Review of minutes from Thursday

**Approval of Thursday Meeting Minutes** – November 3, 2022

MOTION: approve the minutes of the 2022 Thursday Meeting Minutes (PASSED)

# Reports

#### President (Luis Urrieta)

Sessions went well. Discussion about having access to abstracts and improvements to aesthetics of program. Labels on nametags. COVID/health concerns

### **Executive Director (Pam Konkol)**

AESA culture felt back to normal. Updated financial reports coming soon. Credit to the Grad students for creation of QR codes for use in paying for items (t-shirts, books, etc.).

# **Interim Secretary (Jameson Brewer)**

Membership numbers report given (report available via Slack).

Weekly roundup to include reminder of new fees and discussion of process for how motions are passed. First discussion of this began in biz meeting in Portland. Change name of Biz meeting to show it's open to attendance. Remind folks of the need/difference between membership and conference attendance and related costs. Discussion of balance of hand-holding messaging. Possible survey of membership to gauge perceptions. Discussion and clarification that early bird registration remains the same as per bylaws.

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#### CASA/CFSE (Peter Renn, not present)

Report available via Slack.

Need to commission CASA committee to review standards – discussion. They have EC endorsement.

# CCBA (Ellie Blair, not present)

Report available via Slack.

Discussion of appointment of new coordinator. Call will be generated and discussed on Slack.

#### Book Exhibit (Jolie Medina, not present)

Report available via Slack.

# **Communications (Tim Monreal)**

On board with helping coordinate efforts for more/better communication as well as monetization of Roundup. Include a dentate or QR code on the roundups to trial run money collection.

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#### EdStudies (n/a)

No new updates post-Thursday report. Discussion about CFP for new Editorial Staff as terms come to end.

15-MINUTE BREAK

#### Accessibility (Lalenja Harrington)

No requests for accommodations. ASL was provided for all major sessions but the presidential session person did not show without notification. Need to put accessibility form on website as well. Closed captioning is a desired outcome but tech is prohibitive at the moment. Plenary presenters need to provide transcripts earlier to accessibility

officer. Perhaps building in breaks in the schedule for self-care/food. Discussion on transcriptions by membership during plenaries.

Mid-year meeting goal: get compliant on bylaws on accessibility committee

# President-Elect/Program Chair (Sue Ellen Henry)

Concerns/expectations about technology is a perennial issue. More use of QR codes to share slide decks and programs.

# **Graduate Student (Madiha Syeda & Ana Carolina Antunes)**

Re-building from COVID. This was the first post-COVID conference. Social and PD session was successful. Feedback from students was positive across the board. The expectation is that participation from students will grow. T-shirt design competition and t-shirt sales were positive. \$700 raised from t-shirts, \$400 cost...\$300 profit. (CHECK MATH). Pam suggested: volunteer sign up chaotic, understaffed or overstaffed. This needs to be fixed for next year. Keeping better records of money. Need to connect the info to secretary and book exhibit person. Sue Ellen – will need more volunteers next year for rountables, etc.

Ana: began working this term. Now have more time to think through next year.

#### **Old Business**

# Land Acknowledgement (Hollie Kulago)

Discussion of how we are committing to the protocol for the mid-year meeting and full conference. Having a rotating committee membership based on location of conference would open service opportunities but also make sure it is geographically sensitive. Poster for statement on display at registration. Will develop CFP for committee members.

# **Executive Director (Pam Konkol)**

Staff compensation. Pam will evaluate staff compensation and hotel comps.

### **Butts/Kneller Lectures**

Discussion on alternating Butts/Kneller. Will ask Jamie Lewis (historian) to determine protocols surrounding the 2 lectures to understand a requirement for annual or non-time based. Informal group will explore and report back.

# 2027 Location

Mexico City 2027: discussion on some preliminary pros/cons

# Mid-Year Meeting (2023)

Wednesday Dinner Thursday Work Thursday evening – explore, make connections Friday – explore, make connections

### Adjourn